

Office of State Uniform Payroll
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

July 14, 2016

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2017-03

TO: LaGov HCM Paid Agency Human Resources
and Employee Administration Staff

FROM: Andrea P. Hubbard
Director

SUBJECT: Update to OSUP Memo #2016-56, Affordable Care Act (ACA)
Subsidy Notices

Agencies were advised in OSUP [Memo #2016-56](#), Affordable Care Act (ACA) Subsidy Notices, to expect to receive subsidy notices from the health insurance marketplace/exchange. Notices have gone out as of June 21, 2016 and are from the Department of Health and Human Services, 465 Industrial Boulevard, London, Kentucky, 40750-0001. A sample notice can be found on the OSUP ACA page under "Resources" and at: http://www.doa.la.gov/osup/aca/Subsidy_Notice_Sample.pdf

Please refer to OSUP Memo #2016-56 for procedures on completing an appeal to a subsidy notice. All subsidy notices should be emailed to the OSUP Benefits and Financial Administration (BFA) Unit to determine if the notice should be appealed. If you have questions about documentation that should be provided, the BFA Unit can assist you.

Questions should be directed to a member of the OSUP BFA Unit at _DOA-OSUP-BFA@LA.GOV or (225):

Kenya Warren	342-5357	Desiree Jefferson	342-5377
Jessamye Charette	342-5344	Brandy Boyd	342-5354
Jodi Bullock	342-5345		

APH:PAR/par